

THE EPIPHANY SCHOOL

Uncovering Gifts for the Journey

Records Request Form

Applicant's Name

is a candidate for admission to our school. We respectfully request that you promptly provide the following school records as we consider his/her application:

- transcript with most recent grades
- results from any national and state standardized tests
- any relevant disciplinary records
- any school profile that would help us better understand your programs

By signing here, the parent of this applicant authorizes your institution to release these records to The Epiphany School.

Parent Signature

Printed Name of School Official

Position

Signature

Date Issued

Has this student ever been involved in a situation that required some significant disciplinary consequences?

Are you aware of any psycho-educational testing that has been completed on this student?
If so, please provide a brief description and date.

Have any accommodations or modifications to your standard program been made on behalf of this student? If so, please describe.

**Please directly mail this form and the records to:
The Epiphany School
2201 Henderson Avenue
New Bern, NC 28560**